

**ARLIS/SC minutes from meeting at ARLIS/NA annual conference
Banff, Canada
May 8, 2006, 7:30-8:30 am**

Attending (in order of appearance): Trish Rose, Kathleen Svetlik, Nancy Norris, Alyssa Resnick, Dawn Henney, Susan M. Allen, Joan Benedetti, Susan Flanagan, Lorraine Perrotta, Judith Hoffberg, Jeanette Clough, Leslie Abrams, Susan Sundquist, Susan Koskinen, Sally McKay, Peggy Keeran, Eugene Downing, Cathy Billings, Robert Gore, Kelley Bachli, Ida deRoza (ARLIS NoCal).

20 members of ARLIS/SC and 1 member of ARLIS/NC met in the Oak Room of the Fairmont Banff Springs hotel for a lively meeting considering the early hour. Outgoing Western Regional Representative (WRR), Peggy Keeran and incoming WRR, Susan Koskinen also attended. Chapter Chair Trish Rose introduced herself, the other Southern California Board members introduced themselves: Vice-Chair/Chair-Elect, Kathleen (Kat) Svetlik; Interim Treasurer, Alyssa Resnick; and Past Chair, Nancy Norris (recorder). Secretary, Heather Cleary was unable to attend.

Alyssa led off with a presentation of the 2006 Judith A. Hoffberg Travel Award of \$400 to Lorraine Perrotta, Head of Technical Services of The Huntington Library. Due to the increased costs of this year's conference and a surplus in the Chapter's treasury as a result of the successful Artists' Book Conference, Los Angeles (ABC), a second travel award of \$400 was given to Chapter founder and lifetime member Judith A. Hoffberg to enable her to attend the national conference and attend a ceremony by ARLIS/NA that named an ARLIS National travel award in her honor.

Alyssa gave the treasurer's report. Paper copies of the report through April '06 were distributed to attendees. Alyssa gave the treasurer's report. Current balance as of 4/30/06 is \$7612.94. Trish contextualized the report stating that prior to the ABC conference, the yearly balance has fluctuated between \$2000-3000. Trish gave an update on the current membership - currently a total of 43, which includes 26 returning, 15 new and 2 lifetime members.

The next item on the agenda was on how the Chapter shall memorialize former members. This discussion continued from the Chapter meeting held March 29, 2006 at the Cerritos Library. Members wanted to see a dedicated page on the Chapter Website for obituaries, memories, and pictures. A further suggestion that \$50 be donated by SC and be given to the most significant institution in the person's career for the purchase of a book. Further funds can be solicited nationally and locally. The chosen institution shall identify an appropriate book and a Chapter bookplate will be laid in. This proposal was unanimously approved. Nancy reported that Susan Jurist, designer of the 2001 ARLIS in LA conference logo has volunteered to adapt that design into the bookplate. There was discussion as to whether the member's name shall be hand-written or computer-written. Judy Hoffberg felt that hand-written was more appropriate. The first two members to be memorialized will be Joan Hugo (Otis) and L. Clarice (Cal) Davis (LACMA).

WRR reps Peggy and Sue had to leave this meeting early for another and wished to give us notes from the Friday (5/6) Board meeting. Highlights include:

- 1) The future direction of ARLIS/NA, the goal is to provide more educational and training content in a to-be-determined framework. For example, they could provide the Mentoring Workshop on DVD to the chapters.
- 2) More server space is being sought with room for each chapter.
- 3) The Chapter Affiliate Agreement. There will be 1 year to discuss this legal agreement between the chapters and national. There are liability issues. The most controversial section of the Agreement is a provision that chapter members must also be national members. Note: This is not popular with the chapters who depend on local members to maintain viability.
- 4) What do the chapters want from national? In addition to liability, banking might be offered which would be a big help to individual chapter treasurers. Peggy couldn't give any firm answers to our questions.

Sue Koskinen (UC Berkley) encourages members to offer suggestions and concerns to national. The mid-year Board meeting will be in September. Trish thanked Peggy for her much appreciated service to the chapter.

Discussion of future travel awards included a summary of resolutions passed during the Cerritos meeting setting the sum of \$400 for the Hoffberg and clarifying who may apply so as not to exclude Judy or any current SC board member in need. Also formalized was the practice of awarding travel monies to help SC board members attend the national conference. Members unanimously approved that a pool of \$600 be set, \$400 for the Chair and \$200 for the Vice-Chair with the monies being re-divided depending on need and including the Secretary, the Treasurer, and the Past Chair.

Trish announced that the joint VRA-ARLIS/NA conference national proposed for San Diego in 2008 would not take place. She said that hotel issues were the deal-breakers, what with the number of rooms needed by ARLIS and the consequent high cost. Trish added that the VRA conference will take place in San Diego in 2008 and that anyone who wants to be involved should contact her directly trose@ucsd.edu.

The Website and Canvas: Trish has been working with Kris Donovan on a website redesign and is looking at a permanent host. Space on the national site might not be available for quite a while. Costs for a private site are an issue. Canvas, the chapter's newsletter, is being revived and members were asked if they prefer an electronic version vs. paper version. A paper version is not a big expense and members value it and rely on it regardless, even those who have easy access to a computer. It was reiterated that member involvement is crucial to keeping both these publications going and that volunteers for Webmaster and Canvas Editor are needed. If members have news items to share they can be sent to Kathleen at Kathleensvetlik@earthlink.net

Alyssa placed the 2006 membership renewal form on the Web and sent out an e-mail reminder. She asked the attendees if they thought that was enough or should there be a mailed reminder. Joan Benedetti said a paper announcement or an interim newsletter was critical. She said that some members dropped out thinking that nothing was happening with the Chapter. Joan and others thought that the postcards Kat sent out for the Cerritos meeting worked well. Kat said that members or institutions that don't renew lose their link to the ARLIS-CA, so paper is an important backup. She asked that everyone send current contact information to Alyssa AResnick@ci.glendale.ca.us Heather is working on a Member database.

Kat discussed Chapter student scholarships and internships programs. Recently, the Chapter developed a committee to establish a \$300 scholarship award for a library school student. Kat is chairing the committee, so please feel free to contact her with ideas or join the committee. Judy Hoffberg volunteered to read and review applicants' essays.

Joan Benedetti said she gave the ARLIS/NA brochure to new members and students she came across. Everyone thought that was terrific. It should be part of a new Chapter member Welcome Packet. Nancy has dropped off the brochures at the UCLA library school office and Trish mailed some to the Fullerton campus. How often should this be done? There is a membership committee headed up by new members Robert Gore and Cathy Billings and a student, Lauren McKinsey, to help refine guidelines and to determine how to include distant learners.

Involving students: Nancy is in contact with two current UCLA students who want to form a student chapter of ARLIS/NA. They have an interested faculty advisor, which can be tricky, but have been too busy to keep the organizing momentum going. They were especially interested in organizing quick tours to various art institutions and libraries close to the campus. Nancy asked if ARLIS/SC members could join them on these events and they were pleasantly surprised that the Chapter would be interested. Lorraine volunteered to ask one of her co-workers at the Huntington, Richard Jackson, who also teaches at Fullerton about how to reach more of their students.

Outreach - Members of the Board have attended the Fullerton Career Day events, but they haven't been a good use of time; the students are looking for jobs and/or internships and we can't provide these. Board members have also visited Christine Moore's class: Resources in the Visual and Performing Arts for the past three years. It's a full-day commitment due to distance, but the students have eager questions and Christine generously provides lunch. Kat mentioned that at UCLA, there is an "informational day" where student chapter representatives come to speak with incoming students and encourage participation. She is not sure what San Jose State offers, but this might be an opportunity to represent ourselves and target students and faculty to get involved. Robert suggests we try to lecture a class. Certainly, a permanent structure needs to be in place. We could add school meetings and events to our Website.

Recent Chapter events or programs have been very successful. The Cerritos Library meeting/event saw 21 members in attendance including several new members.

Future meetings:

A joint ARLIS/SC-VRA/SC meeting seems unlikely this year as VRA is too busy planning their 2008 conference.

A joint ARLIS/NC-ARLIS/SC meeting will not happen this year now that ARLIS will not be meeting in San Diego in 2008 and the ARLIS/NC chapter wants to plan a more extensive program than can be done this year.

Other visits/events suggested included touring the reopened Getty Villa and the Santa Barbara Museum of Art. Kara West said that there are several museum libraries in Balboa Park we could visit. Attendees were very excited by these ideas.

Trish asked what works best for members, meeting/events on weekdays or weekends. There was no consensus as everyone has different availability, so a balance of both seems good. UCLA's Clark Library is scheduled to reopen October 2006. Nancy will contact UCLA library school student Sarah Sherman later in the year about planning a tour which, in addition to the UCLA library school students, could include students from Fullerton and also ARLIS/SC chapter members.

Ida DeRoza (Northern California Vice-Chair) brought up the idea of a "vendor day." Ida was contacted by Thompson Gale who offered to host the meeting. TG has already done this for other ARLIS/New York and is going to Texas-Mexico. Trish wondered if this wouldn't look as though we were promoting one vendor over another and most members agreed.

Attendees said they wanted more information on artists' books and someone suggested a discussion group. Susan Allen reminded everyone that the California Rare Book School is accepting applications for summer 2006 and that the course on book illustration might be especially useful. The Chapter could help promote this and help out a member financially.

Members Dawn Henney and Alyssa Resnick offered to give a workshop on "Collection Development, Acquisitions, and Vendor Relations." Kat will help organize.

Trish needed to leave for the session she was leading and thanked everyone for attending and thanked those who donated to create the Chapter Basket for the Silent Auction. The basket was sold for \$80.

Joan said she has handouts related to her new publication: "A Handbook of Art Museum Librarianship" due to be co-published soon by ARLIS/NA and Scarecrow Press.

Meeting adjourned at 8:30.

Notes taken by Nancy Norris, Past Chair