

**ARLIS/SC Business Meeting  
November 3, 2006  
Balboa Park, San Diego**

Present:

14 members + Sue Koskinen (ARLIS/NA Rep)

Agenda:

Discuss and vote on whether to sign the Chapter Affiliation Agreement

Discussion:

There was much discussion about the chapter affiliation agreement, membership levels, and insurance. Trish Rose-Sandler wanted flexibility in setting levels of local membership. Kathleen Svetlik was interested in synchronization of the by-laws, how the insurance would work, and what would happen if the chapter voted no. Robert Gore remarked that similar issues were raised in British Columbia, but it ended well.

Sue Koskinen, the ARLIS/NA board representative, reported on the background of the issues. Ann Baird Whiteside [at MIT] prepared FAQs. Some years ago, the IRS approached ARLIS/NA about the chapter affiliations, so the lawyers looked at the relationship between the national organization and its chapters. The Northern California, Mountain West, Northwest, and Northeast chapters have already met and voted to sign the agreements. Two of the chapters had to adjust their by-laws immediately. The Southern California chapter already has the membership in national requirement in its by-laws, but it has never been enforced. Rose-Sandler talked about how the agreement clarifies – not changes – the Chapter’s relationship with national.

Nancy Norris clarified that the affiliation agreement and the insurance issues are separate. The Chapter will deal with the insurance regardless of whether the Chapter signs the affiliation agreement.

Currently the Chapter has no insurance, so its officers are liable. Svetlik and Rose-Sandler will work on getting insurance for the Chapter in the next year. Koskinen presented some options, such as having people sign waivers at each Chapter-sponsored event, getting event-by-event coverage, or getting year-round coverage. For instance, national buys “event insurance” for the annual conferences. Koskinen offered that the board could look at how event waivers are written and make recommendations to the chapters. Cathy Billings and Leslie Abrams both suggested that national create a template waiver as part of the recommendations. Rose-Sandler remarked that the Chapter Chairs listserv has been very useful in sharing information about the insurance issues. Koskinen thanked Rose-Sandler for all of her hard work.

In a secret ballot, the Chapter voted 14-0 to sign the Chapter Affiliation Agreement.

Other Business:

Koskinen reported on other actions by national. The board is looking at the membership levels and info from the assessment survey. Possible new levels include student, retired, and emeritus/a. Web site development: national will use MemberClicks to update member information, and the board is considering hosting chapters' web sites. The Publication Committee may make *Art Documentation* a peer-reviewed journal. The book reviews will be published on-line so as to be more up-to-date and current; indeed, the reviews may be published solely on-line in the near future. These moves would allow for more space for scholarly documents and become an even more professional journal.

Upcoming Elections:

The offices of Vice Chair and Treasurer are scheduled for election. Heather Cleary will head the nominating committee. Cleary nominated Alyssa Resnick (in absentia) for Treasurer since she had not served a full term (Resnick took over for Lynda Bunting in 2005). Norris nominated Gore, who agreed.

Meeting adjourned.

Minutes: H. Cleary